

# **Nottingham City Health and Wellbeing Board Commissioning Sub-Committee**

**Minutes of the meeting held in the Ground Floor Committee Room, Loxley House, Station Street, Nottingham, NG2 3NG on 29 January 2020 from 4:03pm to 4:06pm**

## **Membership**

### **Present**

Christine Oliver (Chair)  
Sarah Fleming (Vice Chair)  
Councillor Eunice Campbell-Clark  
Councillor Adele Williams  
Sarah Collis  
Dr Hugh Porter  
Ceri Walters

### **Absent**

Katy Ball  
Helen Blackman  
Alison Challenger  
Catherine Underwood

## **Colleagues, partners and others in attendance:**

Bobby Lowen	-	Commissioning Lead, Nottingham City Council
Adrian Mann	-	Governance Officer, Nottingham City Council
Naomi Robinson	-	Senior Joint Commissioning Manager, Greater Nottingham Clinical Commissioning Partnership

## **Call-in**

Unless stated otherwise, all executive decisions made by the Commissioning Sub-Committee are subject to call-in. The last date for call-in is **Thursday 6 February 2020**. Decisions cannot be implemented until the next working day following this date.

## **13 Apologies for Absence**

Katy Ball	-	on leave
Alison Challenger	-	work commitments
Catherine Underwood	-	work commitments

## **14 Declarations of Interests**

None.

## **15 Minutes**

The Committee confirmed the minutes of the meeting held on 27 November 2019 as a correct record and they were signed by the Chair.

## **16 Better Care Fund National Reporting Template (Quarter 3)**

Bobby Lowen, Commissioning Lead at Nottingham City Council, and Naomi Robinson, Senior Joint Commissioning Manager at the Greater Nottingham Clinical Commissioning Partnership, presented a report on the Better Care Fund (BCF) Quarter 3 Reporting Template 2019/20. The following points were discussed:

- (a) the report template confirms the continued compliance against the requirements of the BCF and provides information about the challenges, achievements and support needs in progressing the delivery. It includes a narrative on performance against the four national BCF metrics of non-elective admissions, admissions to residential and care homes, the effectiveness of reablement, and delayed transfers of care. The data is collated from the returns from all of the BCF partners. The Quarter 3 report was submitted to NHS England on Friday 24 January 2020, following sign-off by Councillor Eunice Campbell-Clark, Councillor Adele Williams and Dr Hugh Porter;
- (b) overall, performance in Quarter 3 was positive. There is room for improvement in relation to delayed transfers of care, and it is important to set stretch targets for performance against the metrics. Close monitoring is in place to ensure that partners and providers achieve their established objectives.

**Resolved to:**

- (1) approve the Better Care Fund Quarter 3 Reporting Template 2019/20;**
- (2) delegate the authorisation of the Better Care Fund quarterly returns to NHS England to:**
  - (i) the Nottingham City Council Portfolio Holder with responsibility for health;**
  - (ii) the Nottingham City Council Portfolio Holder with responsibility for adult social care; and**
  - (iii) the Chair of the NHS Nottingham City Clinical Commissioning Group;****on an ongoing basis.**

- **Reasons for the decision**

To confirm continued compliance against the requirements of the BCF and establish the challenges, achievements and support needs in progressing delivery. This will inform the BCF Plan, which will build on the achievements to date to ensure joint prioritisation of resources, avoidance of duplication, flexibility across organisational boundaries and targeting investment to meet shared priorities by taking a whole-system perspective.

- **Other options considered**

To do nothing: This option is rejected because it is a national requirement for the Local Authority and Clinical Commissioning Group to review the BCF quarterly reporting templates and make a signed-off return to NHS England.

## **17 Future Meeting Dates**

- **Wednesday 25 March 2020 at 4:00pm**